

FY19 OPERATING BUDGET SPREADSHEET
(as of June 14, 2019)

LINE ITEM	FY19 APPROVED	FY19 YEAR TO DATE
PERSONNEL COSTS	4,119,196	4,491,783
5A001 - Salaries & Wages	3,311,215	3,685,495
50010 - Full Time Salaries	2,269,870	1,964,181
50012 - Part Time Salaries (Part-Time Permanent Employees)	109,750	79,791
50020 - Seasonal Temps (Part-Time Temporary Employees)	636,987	1,031,330
60168 - Temporary Office Clerical (moved from OP for clarity)*	201,329	56,145
SUBTOTAL FOR PART-TIME AND TEMPORARY PERSONNEL	948,066	1,167,266
50324 - Overtime (includes emergency, multi-lingual & holiday)	294,608	610,193
5A002 - FICA	249,351	305,143
5A003 - Group Insurance	379,096	327,347
5A004 - Group Retirement	188,866	173,798
OPERATING EXPENSES	3,954,226	3,472,433
6A001 - Services and Contracts	1,664,319	1,620,370
60060 - Legal/Attorney Services	75,000	97,537
60066 - SBE Program Management	300,000	300,000
60304 - Maintenance - Electrical	2,750	1,062
60314 - Maint - Computer Systems	20,000	3,111
60326 - Repair/Maint Agmts - Office Equip	9,210	470
60412 - Moving Services	82,210	37,539
60530 - Other Professional Services - EJ Stipend	913,820	1,064,240
60532 - Other Non-Professional Services (includes EJ mod.)	60,000	60,266
6A002 - Maintenance	161,821	84,329
61010 - Computer Equip Repairs/Maint (EPB)	161,821	84,329
6A003 - Rentals/Leases	1,205,404	1,038,630
61902 - Furniture Rentals (Polling Place)	10,000	12,461
61924 - Other Equipment Rentals (MDVoters)	400,400	400,400
61926 - Bldg or Space Rental/Leases (Pol. Place)	40,305	40,152
61932 - Other Rentals/Leases (Voting System)	754,699	585,617
6A004 - Office Supplies & Equipment (<\$5,000)	178,884	94,098
62010 - General Office Supplies+	89,565	69,442
62016 - Computer Supplies	5,000	2,494
62018 - Computer Equip (<\$5,000)	35,100	9,012
62022 - Paper and Supplies for Copiers	1,500	208
62028 - Other Supplies & Equipment	47,719	12,942
6A011 - Books, Videos, and Subscriptions	3,500	4,203
62700 - Books/Reference Materials	2,500	728
62712 - Other Books, Videos, and Subscriptions	1,000	3,475
6A012 - Other Supplies/Materials/Equipment	62,000	42,329
62826 - Keys and Locks	12,000	6,050
62840 - Sand	0	49
62946 - Charges from SBE	50,000	36,230
6A013 - Printing/Central Duplicating Services	155,958	147,221
63016 - Imaging	6,000	4,088
63018 - Document Shredding	1,000	279
63020 - Office Mach. Cop. Leasing	18,760	16,551
63022 - Other Central Dup Svc - Printing (all printing costs)	130,198	126,302

Mandated Legal Requirements
Charges from SBE
Election Specific Costs
Personnel Charges
Temporary Personnel Charges
Overtime Costs
Benefits

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LINE ITEM	FY19 APPROVED	FY19 YEAR TO DATE
6A014 - Outside Printing	103,500	92,734
63100 - Outside Printing/Copying	3,500	1,580
63104 - Sample Ballot Printing	100,000	91,154
6A015 - Mail	125,581	200,226
63200 - Central Dup - Postage - Bulk (services, NO postage)	40,000	115,813
63202 - Central Dup - Postage - Individual (PO Box rental)	3,081	1,809
63206 - Inter-Office Mail/Pony Charge	2,500	2,604
63208 - Other - Mail (Sample Ballot Postage)	80,000	80,000
6A016 - Outside Postage and Mail	91,000	197
63300 - Outside Mail Services (VNCs and all other postage)	90,000	0
63304 - Other Outside Mail Services	1,000	197
6A017 - Motor Pool	45,989	22,702
63500 - Assigned Motor Pool Vehicles	32,294	17,955
63504 - Daily Rental Motor Pool	12,695	4,592
63506 - Other Motor Pool Charges	500	64
63508 - Motor Pool EZPASS Charges	500	91
6A018 - Communications Services	35,270	22,680
63604 - Cellular Phone Line Charges	4,400	6,487
63618 - Blackberry Charges (smart phones)	9,000	7,986
63626 - Communication Modems (SBE)	4,870	0
63634 - Other Communication Services (PP Phone Lines)	17,000	8,207
6A020 - Charges from Others	5,000	530
63810 - Charges for Facility Maintenance	5,000	530
6A021 - Travel	26,000	18,955
64010 - Metropolitan Area Travel	20,000	14,643
64012 - Non-Metropolitan Area Travel	6,000	4,312
6A022 - Education, Tuition, and Training	12,125	8,553
64100 - Local Conference Related	4,000	1,918
64120 - Other Education, Tuition, & Training	8,125	6,635
6A023 - Dues/Memberships	3,000	2,750
64200 - Professional Memberships (Individual)	3,000	2,750
6A024 - Advertising	70,375	68,082
64304 - Advertising - Marketing/Sales	70,375	68,082
6A099 - Miscellaneous Operating Expenses	5,000	3,846
69999 - Other Misc Operating Expenses	5,000	3,846
DEPARTMENTAL TOTAL	8,073,422	7,964,215

Mandated Legal Requirements
Charges from SBE
Election Specific Costs
Personnel Charges
Temporary Personnel Charges
Overtime Costs
Benefits